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1. 'CV' stands for 'curriculum vitae' - a Latin expression meaning _____ .
- a) current life
 - b) hard life
 - c) living story
 - d) life story
2. Your CV should be _____ and _____ - only put in information which you think is important for the job.
- a) concise / relentless
 - b) consize / relevant
 - c) concise / relevant
 - d) coincide / reverend
3. A good CV should have a clear _____ and lots of _____ space.
- a) white / layout
 - b) outline / black
 - c) layout / white
 - d) outlay / white
4. A good CV should include as much information as possible: true or false?
- a) False: you should select information carefully.
 - b) False: you should include as little information as possible.
 - c) True.
 - d) Neither true nor false.
5. The most important features are that your CV is _____ to read and looks good.
- a) simple
 - b) light
 - c) easy
 - d) effortless
6. A good CV won't guarantee a good job, but it could help you get _____.
- a) a discussion
 - b) an interview
 - c) a panel
 - d) a board

ANSWERS:

1. 'CV' stands for 'curriculum vitae' - a Latin expression meaning _____ .

d) life story - this is the right answer.

2. Your CV should be _____ and _____ - only put in information which you think is important for the job.

a) concise / relentless - the second adjective is incorrect: it means 'intense'. You need the adjective meaning 'connected with the subject'.

b) consize / relevant - the first word is spelled incorrectly.

c) concise / relevant - both words are correct, well done!

d) coincide / reverend - both words are incorrect, although they sound similar to the ones you need. Try again.

3. A good CV should have a clear _____ and lots of _____ space.

a) white / layout - the words are in the wrong order. Try again.

b) outline / black - both words are incorrect. Try again.

c) layout / white - well done, this is the right choice.

d) outlay / white - this is almost correct. You need to swap the two parts of the first word to form a noun meaning 'the design of a printed page'. ('Outlay' means 'spending'.)

4. A good CV should include as much information as possible: true or false?

a) False: you should select information carefully - this is the right answer.

b) False: you should include as little information as possible - it *IS* false, but for a different reason. Try again.

5. The most important features are that your CV is _____ to read and looks good.

c) easy - this is the correct answer.

6. A good CV won't guarantee a good job, but it could help you get _____.

b) an interview - this is the right answer.

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